

ARCI-013-025 Racing Secretary/Director of Racing

- (1) The racing secretary shall discharge all duties expressed or required by the Rules of Greyhound Racing. The racing secretary shall:
 - (a) keep a complete record of all races;
 - (b) receive all stakes, entrance money, arrears and fines; and
 - (c) deposit them with the person(s) responsible for such accounts.
- (2) The racing secretary shall verify that kennel operators, authorized agents, greyhound owners and trainers possess current occupational licenses for their respective positions. He/she shall also examine licenses, pertinent papers and documents dealing with trainers, kennel operators, appointment of authorized agents and any adoption of assumed names in order to satisfy him/herself as to their validity in conformance with these rules.
- (3) All lease agreements for greyhounds which are entered for schooling or racing on the association's grounds shall be filed with the racing secretary. The racing secretary shall only accept NGA Uniform Lease agreements.
- (4) The racing secretary shall receive all entries, nominations, declarations and scratches.
- (5) The racing secretary may call on any person in whose name a greyhound is entered to produce proof that the greyhound entered is not the property, either wholly or in part, of any person who is disqualified; or to produce proof of the extent of his/her interest or property in the greyhound; and in default of such proof being given to their satisfaction, shall immediately report the matter to the judges.
- (6) The racing secretary shall determine the grade and distance for each race.
- (7) The racing secretary shall assign the proper grade to each greyhound under the provisions of the approved grading system.
- (8) Upon completion of each day's draw, the racing secretary shall compile and post in a conspicuous place a list of overnight entries, post positions and any left-over list.

Adopted in Version 1.4 ARCI 8/27/02 NAPRA 10/2/02

Version 4.5 to 4.6 ARCI Board 7/30/09: Added "Director of Racing" to title

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